

Boyd County Public Library

2018 Kentucky Annual Report of Public Libraries

General Information (A1 - A16)

A1	County	Boyd
A2	Estimated Population	47,979
A3	Library Name	Boyd County Public Library
Street Address		
A4	Street Address	1740 Central Avenue
A5	City	Ashland
A6	Zip Code	41101
Mailing Address		
A8	Mailing Address	1740 Central Avenue
A9	City	Ashland
A10	Zip Code	41101
A12	Phone	(606) 329-0090
Tax Rates (expressed as per \$100; i.e., 20.0 or 3.75)		
A14	Real	12.4
A15	Personal	12.4
A16	Motor Vehicle/Water Craft	4.6

Operating Revenue (B1 - B15)

DO NOT REPORT CAPITAL REVENUE IN THIS SECTION. They are reported as Item #C40. Examples of revenue to be used for major capital expenditures include funds received for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue to be used for major capital expenditures. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g. fines) or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries.

E-rate -- If there is an invoice sent to the library that indicates the amount of the e-rate discount (i.e., supported by documentation), then the library can report this as an expenditure under Other Operating Expenditures (Item C29 or C31). In such a case, the library should also report the e-rate funds that supported the discount in Other Operating Revenue (Item B14)). If no such documentation can be identified, then the amount should not be reported as either revenue or expenditure.

Local Government Revenue

B1	Library Tax	\$2,803,751
B2	Other	\$94,693
B3	Local Government Revenue Total (B1 + B2):	\$2,898,444

State Government Revenue

B4	State Aid Grant	\$14,014
B5	Construction Debt-Assistance Grant	\$0
B6	Other State Government Revenue	\$72,761
B7	State Government Revenue Total (sum B4 through B6)	\$86,775

Federal Government Revenue

B9	Prime Time Family Reading Time	\$0
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B12	Other Federal Government Revenue	\$0
B13	Federal Government Revenue Total (sum B9 + B12)	\$0
B14	Other Operating Revenue	\$182,094
B15	Total Operating Revenue (B3 + B7 + B13 + B14):	\$3,167,313

Operating Expenditures (C1 - C42)

DO NOT REPORT CAPITAL EXPENDITURES IN THIS SECTION. They are reported as Item #C36.

Collection Expenditures

C1	Print Materials	\$255,778
C2	Electronic Materials Expenditures	\$103,627
C3	Audiovisual Materials	\$177,359
C4	Electronic Collections [databases]	\$153,213
C5	Other Library Materials	\$0
C6	Collection Expenditures Total (C1 through C5)	\$689,977

Salary Expenditures

C7	Library Director	\$77,458
C8	Other Library Personnel	\$937,723
C10	Salary Expenditures Total (C7 + C8)	\$1,015,181

Fringe Benefits

C11	Required Fringe Benefits	\$92,100
C12	Retirement (Employer's Share)	\$127,813
C13	Medical Insurance (Employer's Share)	\$284,838
C14	Other	\$1,992
C15	Fringe Benefits Total (C11 + C12 + C13 + C14):	\$506,743
C16	Total Staff Expenditures (C10 + C15)	\$1,521,924

Other Operations

C17	Building Repair	\$6,245
C18	Building Maintenance	\$62,703
C20	Office Supplies, Program Supplies, Postage	\$230,357
C21	Insurance	\$28,132
C22	Public Relations	\$52,882
C23	Utilities	\$90,824
C24	Professional Fees	\$61,062
C25	Audit Fee	\$5,500
C26	Fiscal Year that Audit Covers	FY 2016-2017
C27	What year was the library's last long range plan adopted?	2016
C28	Repair and Replacement of Furnishings	\$0
C29	Other	\$18,750
C30	Specify	Lease
C31	Other	\$0
C32	Specify	N/A
C33	Total Other Operating Expenditures (C17 + C18 + C20 + C21 + C22 + C23 + C24 + C25 + C28 + C29 + C31)	\$556,455
C34	Bookmobile/Extended Services	\$1,119
C35	Continuing Education	\$42,797
C36	Operating Expenditures for Electronic Access	\$209,420

C37 **Total Operating Expenditures (C6 + C16 + C33 + C34 + C35 + C36):** \$3,021,692

Report major capital expenditures (the acquisition of or additions to fixed assets). Examples include expenditures for (a) site acquisitions; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial book stock for new buildings, building additions, or building renovations; (e) library automation systems; (f) new vehicles; and (g) other one-time major projects. Include federal, state, local, or other revenue used for major capital expenditures. Only funds that are supported by expenditure documents (e.g., invoices, contracts, payroll records, etc.) at the point of disbursement should be included. Estimated costs are not included. Exclude expenditures for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude contributions to endowments, or revenue passed through to another agency (e.g., fines). Funds transferred from one public library to another public library

C38 Capital Outlay Expenditures \$1,030,433

C39 Debt Service \$0

Report all revenue to be used for major capital expenditures, by source of revenue. Include funds received for (a) site acquisition; (b) new buildings; (c) additions to or renovation of library buildings; (d) furnishings, equipment, and initial collections (print, non-print, and electronic) for new buildings, building additions, or building renovations; (e) computer hardware and software used to support library operations, to link to networks, or to run information products; (f) new vehicles; and (g) other one-time major projects. Exclude revenue to be used for replacement and repair of existing furnishings and equipment, regular purchase of library materials, and investments for capital appreciation. Exclude income passed through to another agency (e.g., fines), or funds unspent in the previous fiscal year (e.g., carryover). Funds transferred from one public library to another public library should be reported by only one of the public libraries. Report federal, state, local, and other revenue to be used for

C40a Local - Capital Revenue \$0

C40b State - Capital Revenue \$0

C40c Federal - Capital Revenue \$0

C40d Other - Capital Revenue \$0

C40 **Total Capital Revenue (C40a through C40d)** \$0

C41 Income from loans, bond issues, or other income not reported elsewhere \$0

C42 - Did you spend state aid funds on any of the following? (check all that apply)

Collection Expenditures	Yes
Bookmobile/Extended Services	No
Continuing Education	No
None of the Above	No

Branch Libraries (E1- E19)

A branch library is an auxiliary unit of an administrative entity which has at least all of the following:

1. separate quarters;
2. an organized collection of library materials;
3. paid staff; and
4. regularly scheduled hours for being open to the public.

INFORMATION FOR EACH BRANCH:

Add a new group for each branch in the county.

For each group of branch libraries, you MUST place a value of "0" in the Hours field for any day of the week where there are no Hours listed.

E1	Branch Library Name	Catlettsburg
E2	Street Address	2704 Louisa St
E3	City	Catlettsburg
E4	Zip Code	41129

E6	Phone	(606) 739-8332
E8	Square Footage	2,500
E11	Number of Meetings Held	
E12	Library Visits	20,071
E13	Number of Registered Users	2,018
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	2,718
E15	Reference Transactions	2,276
E16a	Sunday Opening Time	
E16b	Sunday Closing Time	
E16c	Hours	0.00
E16d	Monday Opening Time	9:00 AM
E16e	Monday Closing Time	8:00 PM
E16f	Hours	11.00
E16g	Tuesday Opening Time	9:00 AM
E16h	Tuesday Closing Time	8:00 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9:00 AM
E16k	Wednesday Closing Time	8:00 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9:00 AM
E16n	Thursday Closing Time	8:00 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9:00 AM
E16q	Friday Closing Time	5:00 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	1:00 PM
E16t	Saturday Closing Time	5:00 PM
E16u	Hours	4.00
E17.3	Number of Weeks Branch Library is Open	52
E1	Branch Library Name	Kyova Branch
E2	Street Address	10699 US Route 60 Suite 920
E3	City	ashland
E4	Zip Code	41102
E6	Phone	(606) 929-5346
E8	Square Footage	6,200
E11	Number of Meetings Held	345
E12	Library Visits	59,458
E13	Number of Registered Users	8,713
E14	Number of Uses [Sessions] of Public Internet Computers Per Year	4,956
E15	Reference Transactions	7,867
E16a	Sunday Opening Time	1:00 PM
E16b	Sunday Closing Time	5:00 PM
E16c	Hours	4.00
E16d	Monday Opening Time	9:00 AM
E16e	Monday Closing Time	8:00 PM
E16f	Hours	11.00

E16g	Tuesday Opening Time	9:00 AM
E16h	Tuesday Closing Time	8:00 PM
E16i	Hours	11.00
E16j	Wednesday Opening Time	9:00 AM
E16k	Wednesday Closing Time	8:00 PM
E16l	Hours	11.00
E16m	Thursday Opening Time	9:00 AM
E16n	Thursday Closing Time	8:00 PM
E16o	Hours	11.00
E16p	Friday Opening Time	9:00 AM
E16q	Friday Closing Time	5:00 PM
E16r	Hours	8.00
E16s	Saturday Opening Time	9:00 AM
E16t	Saturday Closing Time	5:00 PM
E16u	Hours	8.00
E17.3	Number of Weeks Branch Library is Open	52
E17	All Branches' Total Hours Open to the Public (E16c + E16f + E16i + E16l + E16o + E16r + E16u)	120.00
E17.3a	Total Number of Weeks Branch Libraries are Open (Sum of all E17.3)	104.00
E18	Number of Branches	2
E19	Total Annual Hours Open	6,240.00

Outreach Vehicles (F1 - F5)

An outreach vehicle is a vehicle used principally to provide personalized library services to individuals and groups at remote locations. The vehicle does not have an organized collection separate as in the case of a bookmobile. Staff will deliver and pick-up library materials specifically for patrons who are for any reason unable to visit the library in person. An outreach vehicle may also be used for programming at daycare centers, schools, senior centers, etc.

F1	License Number	W2353
F2	Vehicle Year, Make, and Model	2001 Honda CRV
F3	Mileage on Odometer	120,180
F4	Owner of Vehicle	state
F5	Number of Stops in an Average Week	40

Bookmobiles (G1 - G11)

A bookmobile is a traveling branch library. It consists of at least all of the following:

1. a truck or van that carries an organized collection of library materials;
2. paid staff; and
3. regularly scheduled hours (bookmobile stops) for being open to the public.

INFORMATION FOR EACH BOOKMOBILE:

Add a new group for each bookmobile in the county.

Bookmobile Hours (G9a-G9g) - Count only the daily hours during which the bookmobile is open to the public. Do not count travel time. Hours on the road per week is reported in item number G9

G1	License Number	n/a
G3	Vehicle Year, Make, and Model	n/a
G4	Owner of Vehicle	

G5	Bookmobile Visits (number of persons entering the bookmobile)	0
G6	Number of Registered Users	0
G7	Number of Uses [Sessions] of Public Internet Computers Per Year	0
G8	Reference Transactions	0
G9	Hours on the Road Per Week (but not serving patrons)	n/a
G9a	Sunday - Daily Hours Open to the Public	0
G9b	Monday - Daily Hours Open to the Public	0
G9c	Tuesday - Daily Hours Open to the Public	0
G9d	Wednesday - Daily Hours Open to the Public	0
G9e	Thursday - Daily Hours Open to the Public	0
G9f	Friday - Daily Hours Open to the Public	0
G9g	Saturday - Daily Hours Open to the Public	0
G9.3	Number of Weeks Bookmobile is Open	0
G9.3a	Total Number of Weeks Bookmobiles are Open (Sum of all G9.3)	0.00
G10	Total Hours for Bookmobiles in an Average Week (G9a + G9b + G9c + G9d + G9e + G9f + G9g)	0.00
G11	Number of Bookmobiles	0

Main Library (H1 - H19)

This is one type of single outlet library or the library which is the operational center of a multiple outlet library. Usually all processing is centralized here and the principal collections are housed here.

H1	Library Name	Main Library
H2	Street Address	1740 Central Avenue
H3	City	Ashland
H4	Zip Code	41101
H6	Phone	(606) 329-0090
H8	Square Footage	24,400
H11	Number of Meetings Held	488
H12	Library Visits	181,478
H13	Number of Registered Users	27,999
H14	Number of Uses [Sessions] of Public Internet Computers Per Year	20,401
H15	Reference Transactions	7,355
Hours Open to the Public		
H16a	Sunday Opening Time	1:00 PM
H16b	Sunday Closing Time	5:00 PM
H16c	Hours	4.00
H16d	Monday Opening Time	9:00 AM
H16e	Monday Closing Time	8:00 PM
H16f	Hours	11.00
H16g	Tuesday Opening Time	9:00 AM
H16h	Tuesday Closing Time	8:00 PM
H16i	Hours	11.00
H16j	Wednesday Opening Time	9:00 AM
H16k	Wednesday Closing Time	8:00 PM
		11.00

H16l	Hours	
H16m	Thursday Opening Time	9:00 AM
H16n	Thursday Closing Time	8:00 PM
H16o	Hours	11.00
H16p	Friday Opening Time	9:00 AM
H16q	Friday Closing Time	5:00 PM
H16r	Hours	8.00
H16s	Saturday Opening Time	9:00 AM
H16t	Saturday Closing Time	5:00 PM
H16u	Hours	8.00
H17	Total Hours Open to the Public (H16c + H16f + H1i + H16l + H16o + H16r + H16u)	64.00
H18	Number of Weeks Main Library is Open	52
H19	Does your library have a Friends group?	
	Yes	Yes
	No	No

Facility Info (I1 - I32)

Square Footage

I1	Main Library (from H8)	24,400
I2	Branch Libraries (sum of E8 branch data)	8,700
I3	Total (I1 + I2)	33,100

Number of Meetings Held

I10	Main Library (from H11)	488
I11	Branch Libraries (sum of E11 branch data)	345
I12	Total (I10 + I11)	833

Library Visits

I13	Main Library (from H12)	181,478
I14	Branch Libraries (sum of E12 branch data)	79,529
I15	Bookmobiles (sum of G5 branch data)	0
I16	Total (I13 + I14 + I15)	261,007

Number of Registered Users

I17	Main Library (from H13)	27,999
I18	Branch Libraries (sum of E13 branch data)	10,731
I19	Bookmobiles (sum of G6 branch data)	0
I20	Total (I17 + I18 + I19)	38,730

Number of Uses [Sessions] of Public Internet Computers Per Year

I21	Main Library (from H14)	20,401
I22	Branch Libraries (sum of E14 branch data)	7,674
I23	Bookmobiles (sum of G7 branch data)	0
I24	Total (I21 + I22 + I23)	28,075

Reference Transactions

I25	Main Library (from H15)	7,355
I26	Branch Libraries (sum of E15 branch data)	10,143
I27	Bookmobiles (sum of G8 branch data)	0
I28	Total (I25 + I26 + I27)	17,498

Public Service Hours per Year

I29	Main Library (H17 * H18)	3,328.00
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I30	Branch Libraries (sum of E17 branch data * E17.3a)	6,240.00
I31	Bookmobiles (sum of G10 bookmobile data * G9.3a)	0.00
I32	Total (I29 + I30 + I31)	9,568.00

Library Staff (J1- J09)

Report figures as of the last day of the fiscal year. **Include all positions funded in the library's budget whether those positions are filled or not.** To ensure comparable data, 40 hours per week has been set as the measure of full-time employment (FTE). For example, 60 hours per week of part-time work by employees in a staff category divided by the 40-hour measure equals 1.50 FTEs.

To calculate FTEs for seasonal workers, I would use the following example:

- Two three month workers (.25 of year) work 15 hours a week, so
- $15 + 15 = 30$ hrs/wk
- $30/40 = .75$ FTEs
- $.75 * .25 = .1875$ FTE for entire year (based on working only three months)

J1	Number of Librarians with an ALA Accredited Master's Degree in Library Science	1.88
J2	Number of Librarians with Non ALA Accredited Master's Degree in Library Science	.0
J3	Number of Librarians with a Master's Degree NOT in Library Science	.0
J4	Number of Librarians with a Bachelor's Degree in Library Science	.0
J5	Number of Librarians with a Bachelor's Degree NOT in Library Science	4.38
J6	Number of Librarians with Less Than a Bachelor's Degree	15.63
J7	Total Librarians (J1 + J2 + J3 + J4 + J5 + J6):	21.89
J8	All Other Paid Staff	12.38
J9	Total Paid Employees (J7 + J8):	34.27

Library Collection (K1 -K18)

Book Collection

K1	Adult Fiction	57,603
K2	Adult Nonfiction	48,620
K3	Children's Fiction	19,022
K4	Children's Nonfiction	8,390
K5	Total (K1 + K2 + K3 + K4)	133,635

Digital or Audiovisual Materials

K6	Electronic Books (E-Books)	457,162
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Electronic Collections [databases] (K7a - K7b):

Report the number of electronic collections [databases].

An electronic collection [database] is a collection of electronically stored data or unit records (facts, bibliographic data, abstracts, texts, photographs, music, video, etc.) with a common user interface and software for the retrieval and use of the data. An electronic collection [database] may be organized, curated and electronically shared by the library, or rights may be provided by a third party vendor. An electronic collection [database] may be funded by the library, or provided through cooperative agreement with other libraries, or through the State Library. Do not include electronic collections [databases] that are provided by third parties and freely linked to on the web.

Electronic Collections [databases] do not have a circulation period, and may be retained by the patron. Remote access to the collection may or may not require authentication. Unit records may or may not be included in the library's catalog; the library may or may not select individual titles.

Include electronic collections [databases] that are available online or are locally hosted in the library.

Note: The data or records are usually collected with a particular intent and relate to a defined topic.

Report the number of electronic collections [databases] acquired through curation, payment or formal agreement, by source of access:

- Item #K7a Local/Other cooperative agreements
- Item #K7b (State government or state library)
- Item #K7 Total Electronic Collections [databases].

This is the sum of Local/Other cooperative agreements, and State Electronic Collections [databases] (Item #K7a and #K7b).

K7a	Local/Other Cooperative Agreements	84
K7b	State (State Government or State Library) ** Include 60 KYVL databases **	60
K7	Total Electronic Collections [databases] (K7a+K7b)	144
K9	Audio - Physical Units	17,458
K10	Audio - Downloadable Units	95,468
K13	Video - Physical Units	38,455
K14	Video - Downloadable Units	15,453
K15	Other Material in Collection	12,434
K16	Current Print Serial Subscriptions	385
K17	Book/Serial Volumes (K5 + K16)	134,020
K18	Will your library be able to collect statistics for YA collection and circulation in next year's annual report?	
	Yes	Yes
	No	No

Circulation (L1 - L54)

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library. An item checked out counts as one item, no matter how many uses are subsequently made of that one item.

Book Circulation Adult Fiction

L1	Main Library	51,118
L2	All Branches	12,785
L3	Bookmobile/Outreach	22,544
L4	Total (L1 + L2 + L3)	86,447

Book Circulation Adult Nonfiction

L5	Main Library	19,414
L6	All Branches	5,044
L7	Bookmobile/Outreach	232
L8	Total (L5 + L6+ L7)	24,690

Book Circulation Children's Fiction

L9	Main Library	30,737
L10	All Branches	11,717

L11	Bookmobile/Outreach	96
L12	Total (L9 + L10+ L11)	42,550
Book Circulation Children's Nonfiction		
L13	Main Library	7,745
L14	All Branches	1,916
L15	Bookmobile/Outreach	7
L16	Total (L13 + L14 + L15)	9,668

Book Circulation Total:

L17	Main Library (L1 + L5 + L9 + L13)	109,014
L18	All Branches (L2 + L6 + L10 + L14)	31,462
L19	Bookmobile/Outreach (L3 + L7 + L11 + L15)	22,879
L20	Total (L4 + L8 + L12+ L16)	163,355

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Audiovisual Circulation Audio Books

L21	Main Library	7,334
L22	All Branches	2,092
L23	Bookmobile/Outreach	491
L24	Total (L21 + L22 + L23)	9,917

Audiovisual Circulation Other Audio

L25	Main Library	9,468
L26	All Branches	2,549
L27	Bookmobile/Outreach	69
L28	Total (L25 + L26 + L27)	12,086

Audiovisual Circulation Videos

L29	Main Library	205,695
L30	All Branches	66,107
L31	Bookmobile/Outreach	969
L32	Total (L29 + L30 + L31)	272,771

Audiovisual Circulation Other

L33	Main Library	10,241
L34	All Branches	5,195
L35	Bookmobile/Outreach	0
L36	Total (L33 + L34 + L35)	15,436

Audiovisual Circulation Total

L37	Main Library (L21 + L25 + L29 + L33)	232,738
L38	All Branches (L22 + L26 + L30 + L34)	75,943
L39	Bookmobile/Outreach (L23 + L27 + L31 + L35)	1,529
L40	Total (L24 + L28 + L32 + L36)	310,210

Count as circulation material that is charged out for use outside the library. Include renewals and interlibrary loan transactions that are borrowed for users.

Computer use is not circulation. Neither is in-house use or items checked out to another library.

Other Materials

L41	Main Library	9,303
L42	All Branches	2,313

L43	Bookmobile/Outreach	12
L44	Total (L41 + L42 + L43)	11,628
Total Circulation		
L45	Main Library (L17 + L37 + L41)	351,055
L46	All Branches (L18 + L38 + L42)	109,718
L47	Bookmobile/Outreach (L19 + L39 + L43)	24,420

Electronic Materials are materials that are distributed digitally and can be accessed via a computer, the Internet, or a portable device such as an e-book reader. Types of electronic materials include e-books and downloadable electronic video and audio files. Electronic Materials packaged together as a unit and checked out as a unit are counted as one unit.

L48	Use of Electronic Material	70,163
L49	Total Circulation (L20 + L40 + L44 + L48)	555,356
L50	Successful Retrieval of Electronic Information	24,477

Children's Circulation - The total annual circulation of all children's materials in all formats to all users, including renewals. (NOTE: This includes books and audiovisual material already counted in previous fields L9 - L16) Do not count Electronic Material circulation here - that belongs in L48

L51	Main Library	44,159
L52	All Branches	13,755
L53	Bookmobile/Outreach	110
L54	Total (L51 + L52 + L53)	58,024

Other Measures of Library Use (M1 - M2)

Please list any measures of library use not collected elsewhere in the annual report. Examples might include Seed Library, In-house Use, Unique Circulating Items, and other Objects of Interest.

Note: Recording these measures is optional. Totals will not be tabulated or reported.

M1	Other Measures of Library Use	0
M2	Use Statistics	0

Interlibrary Cooperation (N1 - N6)

Loaned To		
N1	Print	740
N2	Nonprint	1,109
N3	Total (N1 + N2):	1,849
Borrowed From		
N4	Print	694
N5	Nonprint	1,040
N6	Total (N4 + N5):	1,734

Programs (O1 - O56)

A program is any planned event which introduces the group attending to any of the broad range of library services or activities or which directly provides information to participants. Programs may cover use of the library, library services, or library tours. Programs may also provide cultural, recreational, or educational information, often designed to meet a specific social need. Examples of these types of programs include film showings, lectures, story hours, literacy, English as a second language, citizenship classes, and book discussions. Count all programs, whether held on- or off-site, that are sponsored or co-sponsored by the library. Exclude programs sponsored by other groups that use library facilities. If programs are offered as a series, count each program in the series. For example, a film series offered once a week for eight weeks should be counted as eight programs.

Note: Exclude library activities delivered on a one-to-one basis, rather than to a group, such as one-to-one literacy tutoring, services to homebound, resume writing assistance, homework assistance, and mentoring activities. Also, do not enter the number of programs or attendance in more than one category. Do not include passive programming.

Infant/Toddler/Preschool - *number of programs*

O1	Main Library	60
O2	All Branches	50
O3	Bookmobile/Outreach	25
O4	Total (O1 + O2 + O3)	135

Infant/Toddler/Preschool - *number of attendees*

O5	Main Library	1,124
O6	All Branches	304
O7	Bookmobile/Outreach	312
O8	Total (O5 + O6 + O7)	1,740

Elementary School - *number of programs*

O17	Main Library	42
O18	All Branches	20
O19	Bookmobile/Outreach	10
O20	Total (O17 + O 18 + O19)	72

Elementary School - *number of attendees*

O21	Main Library	1,769
O22	All Branches	1,086
O23	Bookmobile/Outreach	2,186
O24	Total (O21 + O22 + O23)	5,041

Young Adult (age 12 and older) - *number of programs*

O25	Main Library	23
O26	All Branches	19
O27	Bookmobile/Outreach	18
O28	Total (O25 + O26 + O27)	60

Young Adult (age 12 and older) - *number of attendees*

O29	Main Library	134
O30	All Branches	104
O31	Bookmobile/Outreach	216
O32	Total (O29 + O30 + O31)	454

Adult Programs - *number of programs*

O33	Main Library	70
O34	All Branches	24
O35	Bookmobile/Outreach	36
O36	Total (O33 + O34 + O35)	130

Adult Programs - *number of attendees*

O37	Main Library	1,617
O38	All Branches	422
O39	Bookmobile/Outreach	1,237
O40	Total (O37 + O38 + O39)	3,276

Programs Directed at Multiple Age Levels - *number of programs*

O41	Main Library	26
O42	All Branches	8
O43	Bookmobile/Outreach	12

O44	Total (O41 + O42 + O43)	46
Programs Directed at Multiple Age Levels - <i>number of attendees</i>		
O45	Main Library	511
O46	All Branches	207
O47	Bookmobile/Outreach	838
O48	Total (O45 + O46 + O47)	1,556

Total Number Of Programs:

O49	Main Library (O1 + O17 + O25 + O33 + O41)	221
O50	All Branches (O2 + O18 + O26 + O34 + O42)	121
O51	Bookmobile/Outreach (O3 + O19 + O27 + O35 + O43)	101
O52	Total (O4 + O20 + O28 + O36 + O44)	443

Total Program Attendance:

O53	Main Library (O5 + O21 + O29 + O37 + O45)	5,155
O54	All Branches (O6 + O22 + O30 + O38 + O46)	2,123
O55	Bookmobile/Outreach (O7 + O23 + O31 + O39 + O47)	4,789
O56	Total (O8 + O24 + O32 + O40 + O48)	12,067

Intellectual Freedom (P1 - P6)

P1	Title of Challenged Work	None
P2	Type of Work	
P3	Grounds for Challenge	
P4	Initiator of Challenge	
P5	Status of Material	
P6	Comments	

Technology (Q1 - Q5)

Q1	Number of Internet Computers Used by General Public	64
Q2	Number of People Formally Trained by Staff to Use Electronic Resources	49
Q3	Does the library provide wireless internet access (Wi-Fi) for patrons?	Yes
Q4	Wireless Sessions - Annually	30,000
Q5	Website Visits	47,000

Planning and Evaluation (S1)

S1	Describe significant events, changes, or improvements to your library's facilities, programs, or collections during this past fiscal year. Include a statement describing any new property acquired by the library by any means - purchase, gifts, bequests, et	Purchase 2.93 acres for a new branch.
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Board Policies (T1 - T10)

Click on the check box if you have reviewed your policies in the last five years

T1	Board Reimbursement of Expense Policy	Yes
T2	Conflict of Interest Policy	Yes
T3	Ethics Policy	Yes
T4	Fiscal Responsibility Policy	Yes
T5	Investment Policy	Yes

T6	Open Records Policy	Yes
T7	Procurement Code Policy	Yes
T8	Sponsorship Policy	Yes
T9	Trustee Orientation Policy	Yes
T10	Whistleblower Policy	Yes

Library Board Membership (V1 - V6)

Note: List membership as constituted on the last day of the fiscal year.

Designated Day and Time for Monthly Board Meeting:

V1.1	Day	Monday
V1.2	Week	Third Week
V1.3	Time	4:00 PM - 4:30 PM

President or Chair

V2.1	Name:	Jennifer McComis
V2.2	P.O. Box or Street:	3335 Holly Ct
V2.3	City:	Catlettsburg
V2.4	Zip:	41129
V2.5	Phone:	(606) 929.5400
V2.6	Term Expires (MM/DD/YYYY):	08/31/2019
V2.7	Term	First Term
V2.8	Number of Regularly Scheduled Board Meetings Attended	11
V2.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Vice President or Vice Chair

V3.1	Name:	n/a
V3.2	P.O. Box or Street:	NA
V3.3	City:	NA
V3.4	Zip:	N/A
V3.5	Phone:	N/A
V3.6	Term Expires (MM/DD/YYYY):	N/A
V3.7	Term	Vacant
V3.8	Number of Regularly Scheduled Board Meetings Attended	N/A
V3.9	Number of Library Related Professional Conferences and or Workshops Attended	N/A

Secretary

V4.1	Name:	Bill Criss
V4.2	P.O. Box or Street:	24001 Jacks Fork Rd
V4.3	City:	Rush
V4.4	Zip:	41168
V4.5	Phone:	(606) 928.4231
V4.6	Term Expires (MM/DD/YYYY):	8/31/20
V4.7	Term	First Term
V4.8	Number of Regularly Scheduled Board Meetings Attended	11
V4.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Treasurer

V5.1	Name:	Michael Campbell 16036 Lone Oak Dr.
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V5.2	P.O. Box or Street:	
V5.3	City:	Catlettsburg
V5.4	Zip:	41129
V5.5	Phone:	(606) 928.5219
V5.6	Term Expires (MM/DD/YYYY):	8/31/19
V5.7	Term	First Term
V5.8	Number of Regularly Scheduled Board Meetings Attended	11
V5.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Member

V6.1	Name:	Bobby Touchton
V6.2	P.O. Box or Street:	3714 Boy Scout Rd
V6.3	City:	Ashland
V6.4	Zip:	41102
V6.5	Phone:	(606) 324.0602
V6.6	Term Expires (MM/DD/YYYY):	08/31/2020
V6.7	Term	First Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	11
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0

V6.1	Name:	Heather Moore
V6.2	P.O. Box or Street:	2510 E. Calvin St
V6.3	City:	Ashland
V6.4	Zip:	41102
V6.5	Phone:	(606) 547.5433
V6.6	Term Expires (MM/DD/YYYY):	08/31/2021
V6.7	Term	First Term
V6.8	Number of Regularly Scheduled Board Meetings Attended	10
V6.9	Number of Library Related Professional Conferences and or Workshops Attended	0

Does your library collect a statistic that you think other Kentucky libraries should collect? No

Please add notes for the survey administrator - your reactions to the annual report, the report process, sources of irritation, what could be improved, any feedback that might help in formulating next year's report. It would be good if board information would autogenerate from last year's info. I would like to be able to use Chrome browser to enter information.